

## RECORD OF PROCEEDINGS

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West Metro Fire Protection District  
Board of Directors Meeting  
April 24, 2018

### I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

### II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Absent
Director Jerry Cassel	Present
Director Kristina Moeder	Absent
Director Mike Munden	Absent

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Engineer Andrew Saur, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

### III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

### IV. REVIEW OF MINUTES

A. Minutes of March 20, 2018

**MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to approve the minutes of the regular meeting of the board of directors dated March 20, 2018, as presented. The motion was voted upon and carried.**

**V. PROMOTIONS**

- A. Promote Troyer Angel, Bradley Nelson and Ronald Sidebottom to the Rank of Engineer – Fire Chief Don Lombardi

**MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to promote Troyer Angel to the rank of engineer effective March 1, 2018, Bradley Nelson to the rank of engineer effective April 1, 2018, and Ronald Sidebottom to the rank of engineer effective April 20, 2018. The motion was voted upon and carried.**

**VI. OATH OF OFFICE FOR ENGINEERS TROYER ANGEL, BRADLEY NELSON AND RONALD SIDEBOTTOM**

**RECESS**

**VII. PUBLIC COMMENT**

None.

**VI. REPORTS**

- A. Report of the Fire Chief – Fire Chief Don Lombardi

1. Autism Awareness – Lt. Jason McConaghy

Lt. Jason McConaghy, who has a son with Autism, thanked the board for approving the open house at Station 3 on April 21<sup>st</sup>, and the overlay on Engine 3 to bring awareness to Autism in our District. There were approximately 100 children at the open house that got the opportunity to interact with firefighters, climb on the engine as many times as they wanted, and interact with other autistic children. The open house was a complete success and we hope to incorporate it throughout the District next year.

2. US&R Update

After more than 38 years at West Metro, US&R Captain Mike Good has retired. Captain Mike Parker has moved to US&R to fill the position.

3. Finance Division Update

a. Colorado Statewide Investment Pool Presentation – Andrea Vlad

Andrea Vlad, Senior Marketing Representative for PFM Asset Management gave a presentation on the Colorado Statewide Investment Pool.

b. March 2018 Financial Statements

Glenda Aragon distributed and reviewed the March 2018 financial statements which will be brought to the board for approval at the May meeting.

4. Accreditation Update

The first year Annual Compliance Report is nearly complete and will be submitted by July 15<sup>th</sup>.

5. ISO Update

West Metro has received an ISO Class 1 rating, which is a huge accomplishment. ISO takes into account staffing, fire station location, apparatus, equipment, training records, communications, water sources and distribution, and community risk reduction, on a 100 point scale. We went from a Class 3 to a Class 1 rating because of our apparatus changes with the heavy rescue, what we do from a training perspective, how we compile our training records, Jeffcom, how we changed our service model, and our community risk reduction. On May 1<sup>st</sup> ISO will announce the new rating to insurance companies, which will be effective August 1, 2018. On average, for a \$300,000 house, the savings will be approximately \$200 per year. West Metro is one of only 60 agencies in the United States that are both internationally accredited and an ISO Class 1.

6. Wheat Ridge Urban Renewal Update

Chiefs Lombardi, Kral, Olme, and Adele Reester met with the Wheat Ridge Urban Renewal Authority attorney, the city's business developer and head of urban renewal, and the city attorney. Chief Lombardi articulated the promise that was made to him by the city manager when West Metro merged with Wheat Ridge, to honor the commitment they had with Wheat Ridge Fire Protection District that wherever they did urban renewal, Wheat Ridge would get 100% of their TIF dollars. After a lengthy discussion it was determined that what they would like us to do is a blanket type agreement with them that for certain types of projects we want a percentage of the TIF. Adele drafted the agreement which was sent

to the Urban Renewal Authority for their review at their next meeting on May 5<sup>th</sup>. Wheat Ridge acknowledged in writing that there were a few projects that should be done at 100%. They will readjust and send the additional revenue to the District. Former Wheat Ridge board member and Wheat Ridge council member Monica Duran met with state President Mike Frainier about this. She is very upset because the city council's intent was to honor this agreement. She said she was going to talk to the city manager, the Urban Renewal Authority attorney, and the head of the Urban Renewal Authority.

7. Gallagher Update

We've been working trying to get late bill status from the Senate president to extend the reassessment cycle from two to four years. Late today, we found out that the Speaker will be granting late bill status. It's in the bill writer's hands now, and our lobbyist will be involved in the writing process. The Governor said he was very much in favor of the reassessment cycle going from two to four years.

8. Leave of Absence Requests

a. Christopher McCarthy

Firefighter Christopher McCarthy is going to take a job at a fire department back east where his family is from and requested a leave of absence.

b. Jordan Chapman

Firefighter Jordan Chapman has an opportunity to get his doctorate in theology. It's a three year program and he requested a leave of absence.

**MOTION: It was moved by Wendy Volmer and seconded by Marta Murray to deny the requests for leave of absence from Christopher McCarthy and Jordan Chapman. The motion was voted upon and carried.**

B. Administration – Deputy Chief Mark Krapf

1. New Hire List Update

There were 484 applicants that took the written exam; 392 passed and were eligible to go on to the physical ability test (PAT). 21 individuals failed the PAT and 22 were no shows. 239 candidates participated in the oral boards, all passed and are on the eligibility list. 13 candidates are

female (5.4%), 42 are minorities (17.6%), 38 are veterans, 13 of which are classified as disabled veterans (16%). 30 on the list are paramedics. 24 applicants are in backgrounds now. Of those 24, one is a female, five are minorities, ten are veterans, and six are paramedics. Chief Rogers has recommended that we have 14 recruits in our August academy.

2. Assumption Agreements for Wheat Ridge Apparatus

**MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to approve the assumption lease agreements for apparatus originally assigned to the Wheat Ridge Fire Protection District and PNC Equipment Finance, and empower Chief Lombardi as the authorized representative to sign the agreements. The motion was voted upon and carried.**

C. Operations – Deputy Chief Scott Rogers

1. Review of Recent Activities

The board of director's quarterly report was not included in the board meeting packet, and will be emailed to the board from now on.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report – Electronic Report

2. Denver Federal Center Colorado Coalition for the Homeless Project Update

The project failed at the Department of Health and Human Services level because they didn't have the financing arranged to build the solar farm. If they can line up financing, they can appeal and bring it back.

3. Educator of the Year Award

The annual Colorado Risk Reduction Network seminar was held in Blackhawk last weekend, where Susan Saito was awarded Educator of the Year for Colorado. We're extremely proud of Susan's accomplishments.

E. Other Matters

None.

F. Report of Legal Counsel – Adele Reester, Esq.

Legal counsel will be watching a bill during legislative session that is for an optional line of duty death benefit.

Election judge training for the May 8<sup>th</sup> Election was completed last week.

There is a Health Trust complaint against the union. So far the District has not been named as a party in this complaint. Dick Lyons and Cathy Tallerico are working with the union's attorney Ike Kaiser. The answer was filed earlier this month.

The District filed a breach of contract claim against Intermedix earlier this month regarding the potential failure to collect on billing. Jeff Rose is taking the lead on this lawsuit. Complaints were filed April 5<sup>th</sup> and we're waiting for the answer to be filed from Intermedix before proceeding.

G. Report of the President – President Pam Feely

None.

H. Treasurer's Report – Treasurer Cassie Tanner

1. February 2018 Financial Statements

**MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to approve the February 2018 financial statements as presented. The motion was voted upon and carried.**

I. Report of the Union – Engineer Andrew Saur

Chief Lombardi and Pat Laurienti from Adams County Fire attended the MDA IAFF Bootcamp for the Fill the Boot campaign to speak from a chief's perspective on the biggest hurdles with the campaign; safety and the fire chief. They discussed collaboration and how to get their fire chiefs on board. They also met with the state chiefs and emphasized how Fill the Boot has been going on for 64 years and is a part of our community. There have been huge changes in the last few years in MDA through research. There are medications now that while are not cures, with certain types of muscular dystrophy that if caught early enough, these medications can reverse the effects. West Metro is very much in support of Fill the Boot and MDA.

- J. Report of Civil Service Committee – Secretary Wendy Volmer
  - 1. Civil Service Committee Appointment – Don Sherman

**MOTION: It was moved by Jerry Cassel and seconded by Marta Murray to appoint Peggy Olivas to the Civil Service Committee to complete Tom Ashe’s term ending December 31, 2022. The motion was voted upon and carried.**

## **VII. OLD BUSINESS**

- A. 2018 Life Safety Division Fees – Deputy Chief Bruce Kral

**MOTION: It was moved by Jerry Cassel and seconded by Marta Murray to modify the Life Safety Division fee schedule as recommended and institute as of June 1, 2018. The motion was voted upon and carried.**

- B. Board of Directors Policy B-8015 – Emergency Medical Services Ability to Pay and Appeal Process - Division Chief Jeremy Metz

**MOTION: It was moved by Marta Murray and seconded by Jerry Cassel to approve the revisions to Board Policy B-8015 – Emergency Medical Services Ability to Pay and Appeal Process. The motion was voted upon and carried.**

## **VIII. NEW BUSINESS**

None.

## **IX. BOARD BRIEFS**

- A. Hail Damage – Deputy Chief Mark Krapf

A request for the finalized payment for last year’s hail damage will be brought to the board for approval at the next meeting.

- B. Training Center South Parking Lot Replacement – Deputy Chief Mark Krapf

A request to replace the south parking lot at the Training Center will be brought to the board for approval at the next meeting.

- C. Budget Amendment – Fire Chief Don Lombardi

A resolution for an amendment to the 2018 budget to include the internal service fund for CMCB and make some minor adjustments to CO-TF1 will be brought to the board for approval at the next meeting.

**X. OTHER MATTERS**

The Colorado Fallen Firefighter Memorial will be held Saturday, May 5<sup>th</sup> at 10:00 a.m.

The next board meeting will be held Tuesday, May 22<sup>nd</sup>.

**XI. EXECUTIVE SESSION**

None.

**XII. ADJOURNMENT**

**MOTION: There being no further business to be presented it was moved by Marta Murray and seconded by Wendy Volmer to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.**

The meeting adjourned at 9:09 p.m.

Recording Secretary: /s/ Kim Brewer  
/s/ Wendy Volmer