

## RECORD OF PROCEEDINGS

---

West Metro Fire Protection District  
Board of Directors Meeting  
August 21, 2018

### I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

### II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Present
Director Jerry Cassel	Absent
Director Mike Feeley	Present
Director Kristina Moeder	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

### III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

### IV. REVIEW OF MINUTES

**MOTION: It was moved by Cassie Tanner and seconded by Kristina Moeder to approve the minutes of the regular meeting of the board of directors dated July 17, 2018, as presented. The motion was voted upon and carried.**

### V. OATH OF OFFICE FOR CAPTAIN BEN TENNESSEN AND LIEUTENANTS JEFF DELGADO AND JOSH WUERTZ

**BREAK**

## **VI. PUBLIC COMMENT**

None.

## **VII. REPORTS**

### **A. Report of the Fire Chief – Fire Chief Don Lombardi**

#### **1. US&R Update**

The Strategic Meeting will be held at the end of September, and they will meet up with the FEMA Administrator at the end of the meeting.

Hurricane Lane is roaring towards Hawaii. One of the California teams is getting ready to go and if they need more help, CO-TF1 is up next.

#### **2. Finance Division Update**

##### **a. 2017 CAFR-Viewpoints – RubinBrown, LLC**

Ms. Cheryl Wallace, Engagement Partner at RubinBrown, LLC distributed and reviewed the Report to Governance for the year ended December 31, 2017.

##### **b. July 2018 Financial Statements**

Ms. Aragon distributed and reviewed the July 2018 financial statements which will be brought to the board for approval at the September meeting.

#### **3. IAFC International Fellowship Program**

Chief Lombardi showed a video about the successful six-month IAFC International Fellowship Program between Sacramento Metro Fire Department and Saudi Aramco. The IAFC approached Chief Lombardi and Chief Tade to consider that West Metro along with Denver Fire become the next cohort for this international program in the spring of 2019. Saudi Aramco would pay all costs and the IAFC would lend quite a bit of support from a training perspective. The Saudi Aramco firefighters are at officer level or above, and would take their new understanding of American firefighting back to their organization. This is an opportunity for growth on both sides, especially from a cultural perspective.

#### 4. Public Relations Update

There will be a special board meeting on September 5<sup>th</sup> to consider potential ballot language for the November 6<sup>th</sup> election. We have tested our language with other agencies, which are now looking at using our language. We've had a positive response on both internal and external messaging.

#### B. Administration – Deputy Chief Mark Krapf

We have a contract with the Denver Federal Center to provide emergency services on an annual basis, which we receive \$1.1M per year for. The DFC does a contractor's performance assessment report, a formal report that looks at the services we provide. One of the comments on the report was, "West Metro consistently provides exceptional service to the Denver Federal Center. They are proactive in addressing concerns of the Denver Federal Center and have made the contract a priority. They are quick to respond to special requests and are always willing to assist in projects that may require additional planning." The contract is up for renegotiation in 2020.

#### C. West Metro Fire has received grant funding from The Firefighter Heart Fitness Grant (FHFG). This grant provides funding to member fire departments for the purpose of providing heart health screening. This will allow those with heightened risk factors to better manage their own cardiac health. Screenings are designed to identify risk factors that can lead to heart disease, stroke and other serious illnesses.

The Trust's programs were designed with one primary goal: the health of Colorado's firefighters.

Our wellness director, Bob Stratman, has done significant research into the appropriate heart health testing and has negotiated with South Denver Cardiology to provide advanced heart and lung scans. The heart scan is designed to measure the calcium levels in the coronary arteries, while the lung scan is designed to look for nodules in the lungs. These scans are far superior to those available in the past and can be used to identify current heart/lung health status as well as establishing a baseline for future evaluations.

This is all possible due to the vision and hard work provided by Chief Lombardi's leadership role with the Colorado State Fire Chiefs, Mike Rogers' leadership role with the Colorado Professional Fire Fighters, as well as Shannon Rush and Bob Stratman.

The District values all our members and wishes to also offer the advanced heart and lung scans to all our civilian employees. This will be partially funded through

the Special District Association Safety Grant. There will be no cost to any uniform or civilian employees of WMFR.

Additionally, South Denver Cardiology will offer heart scans to immediate family members of West Metro, members of the Board of Directors and members of the Civil Service Committee at a cost of \$99. These individuals will be responsible for payment at the time of the screening.

C. Operations – Deputy Chief Scott Rogers

1. Review of Recent Activities

We continue to have close to the maximum amount of firefighters allowed to be deployed at one time. The REMS team has been out since the wildfires began.

The Pro-Challenge Bike Race went through our District on Saturday without any issues.

There was one chief's vehicle damaged in the last hail storm.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

2. Family Fire Muster

We are starting to move into high gear for next months' Family Fire Muster being held Saturday, September 22<sup>nd</sup>.

E. Other Matters

1. CFO Designation (Division Chief Jeremy Metz)

Chief Metz recently received his Chief Fire Officer designation for the Center for Public Safety Excellence.

2. Master Degree (Finance Division Director Glenda Aragon)

Glenda Aragon graduated with honors from the University of Denver with a Master degree in Business Administration.

F. Report of Legal Counsel – Adele Reester, Esq.

Next month at the SDA Conference Ms. Reester will be presenting along with Cathy Tallerico on some website issues.

Ms. Reester continues to work on the URA agreement with Wheat Ridge. We have received a proposal back and are fairly close to reaching an agreement and can hopefully bring it to the board for approval at the next meeting.

The remainder of Ms. Reester's report will be a litigation update in executive session.

G. Report of the President – President Pam Feely

The BOD and CSC holiday party is scheduled for December 10<sup>th</sup> at 6:00 p.m. at 240 Union.

Ms. Feely will also be presenting at SDA with her co-author Leslie Thompson.

Ms. Feely has been attending the Interim Committees along with Chief Lombardi. They have five proposals regarding the Gallagher/TABOR issue which will be put forward. There is another meeting in October where the bill will be finalized.

H. Treasurer's Report – Treasurer Cassie Tanner

1. June 2018 Financial Statements

**MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the June 2018 financial statements as presented. The motion was voted upon and carried.**

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

None.

**VIII. OLD BUSINESS**

None.

**IX. NEW BUSINESS**

None.

**X. BOARD BRIEFS**

A. ARM Car Purchase – Division Chief Jeremy Metz

Chief Lombardi reviewed the proposed ARM car purchase which will be brought to the board for approval at the September meeting.

B. 2018 Apparatus Lease/Buyout (Tower and Engine) – Deputy Chief Mark Krapf

Chief Krapf reviewed the 2018 apparatus lease/buyout; recommendations will be brought to the board for approval at the September meeting.

**XI. OTHER MATTERS**

None.

**XII. EXECUTIVE SESSION**

**MOTION: At approximately 8:46 p.m. it was moved by Cassie Tanner and seconded by Wendy Volmer to enter into an executive session pursuant to § 24-6-402(4)(b) CRS for purposes of a litigation update on the Intermedix litigation and the union complaint. The motion was voted upon and carried.**

**MOTION: At approximately 9:05 p.m. it was moved by Cassie Tanner and seconded by Marta Murray to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.**

President Feely announced that no motions were made nor were any votes taken.

**XIII. ADJOURNMENT**

**MOTION: There being no further business to be presented it was moved by Marta Murray and seconded by Cassie Tanner to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.**

The meeting adjourned at 9:05 p.m.