

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
September 18, 2018

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Present
Director Jerry Cassel	Present
Director Mike Feeley	Absent
Director Kristina Moeder	Present – via conference call

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

Matt Zuschlag of Lakewood gave public comment in support of West Metro's Ballot Issue 7C.

V. REVIEW OF MINUTES

A. Minutes of August 21, 2018

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the minutes of the regular meeting of the board of directors dated August 21, 2018, as presented. The motion was voted upon and carried.

B. Minutes of September 5, 2018 Special Meeting

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the minutes of the special meeting of the board of directors dated September 5, 2018, as presented. The motion was voted upon and carried.

VI. WHEAT RIDGE PENSION BOARD MEETING

At approximately 7:04 p.m., the regular meeting of the board of directors of the West Metro Fire Protection District was recessed, and the regular meeting of the board of directors of the Wheat Ridge Fire Protection District Volunteer Pension Fund was called to order.

At approximately 7:06 p.m., the regular meeting of the board of directors of the Wheat Ridge Fire Protection District Volunteer Pension Fund was adjourned, and the regular meeting of the board of directors of the West Metro Fire Protection District was reconvened.

VII. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

a. Strategic Group Meetings – September 24 – 26, 2018

The Strategic Group meetings have been canceled due to the hurricanes. CO-TF1 is in the Carolinas working with the victims of Hurricane Florence. They will be deployed for two weeks.

2. Finance Division Update

a. August 2018 Financial Statements

Ms. Aragon distributed and reviewed the August 2018 financial statements which will be brought to the board for approval at the October meeting.

3. Election Update

a. Resolution 2018-07 – A Resolution of the Board of Directors of the West Metro Fire Protection District in Support of the Referred Measure Appearing on the November 6, 2018 Ballot

MOTION: It was moved by Cassie Tanner and seconded by Wendy Volmer to adopt Resolution 2018-07 – A Resolution of the Board of Directors of the West Metro Fire Protection District in Support of the Referred Measure Appearing on the November 6, 2018 Ballot. A roll call vote was taken and the motion passed unanimously.

4. Family Fire Muster

The Family Fire Muster is this Saturday, from 10:00 a.m. to 2:00 p.m. at the Training Center. It's very important to the community and our volunteers to see board members supporting the Muster.

5. Fire Prevention Week

October 7 – 13, 2018, is Fire Prevention Week.

6. Special District Association Conference

The SDA Conference last week went very well. Material from all sessions should be posted online.

7. Budget Update

The budget binders will be delivered to all board members prior to the budget presentation at the October 16th board meeting.

8. Rogers Family Foundation

Chief Rogers' sons are both professional baseball players; Tyler plays at Sacramento for the San Francisco organization, and Taylor plays for the Minnesota Twins. Because of their dad, and the history of firefighting in their family, they have started the Rogers Family Foundation to help assist firefighters suffering with PTSD in Colorado and Minnesota. The Foundations' kick-off took place on 9/11 when the Twins played the New York Yankees.

B. Administration – Deputy Chief Mark Krapf

None.

C. Operations – Deputy Chief Scott Rogers

1. Fire Academy Update

The fire academy is going really well; 14 recruits have passed their first big test as well as their physical fitness test.

2. Wildland Team Update

We have two teams of four currently deployed and three other single resources.

3. MDA Update

West Metro crews raised \$105,000 (more than anybody else) during the Fill the Boot campaign for the Muscular Dystrophy Association.

4. 9/11 Stair Climb Update

The 9/11 Stair Climb took place at Red Rocks last week. Also on 9/11 Taylor Knight, the teenage girl who suffered a cardiac arrest in July went to the firehouse to thank the firefighters who saved her life.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

2. Housing the Homeless

Chief Kral has been involved in discussions with the city of Lakewood regarding housing the homeless and how that happens in churches that aren't Fire Code compliant. The city of Lakewood is going to issue a temporary alternative use permit that together with parameters set by West Metro make sure the church is fire safe, the facility is OK, and the staff is trained. We presented the same to Jefferson County and are waiting to hear back. It's the right thing to do.

E. Other Matters

None.

F. Report of Legal Counsel – Adele Reester, Esq.

No ballot language challenges were received. We are now working to help Ms. Brewer put together the TABOR notice and we're waiting for any pro or con TABOR statements to be submitted by the deadline this Friday at noon.

G. Report of the President – President Pam Feely

None.

H. Treasurer's Report – Treasurer Cassie Tanner

1. July Financial Statements

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the July 2018 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

None.

VIII. OLD BUSINESS

A. 2019 Assistant Chiefs Working Agreement

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to extend the Working Agreement between the West Metro Fire Protection District and the West Metro Assistant Chiefs through December 31, 2019. The motion was voted upon and carried.

B. ARM Car Purchase – Division Chief Bob Olme

MOTION: It was moved by Wendy Volmer and seconded by Jerry Cassel to approve the purchase of a 2019 Osage/Ford Type II ambulance from Peak Motor Coach in the amount of \$100,545.00 and authorize Chief Lombardi to sign the contract. The motion was voted upon and carried.

C. 2018 Apparatus Lease/Buyout (Tower and Engine) – Deputy Chief Mark Krapf

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the payment as obligated in the debt capital lease agreement from Oshkosh Capital/PNC Equipment Finance in the total amount of \$211,345.59, and authorize Chief Lombardi to execute all necessary documents required for payment. The motion was voted upon and carried.

D. IGA for Tax Increment Revenue Sharing – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the IGA for Tax Increment Revenue Sharing by and between the District and the Wheat Ridge Urban Renewal Authority subject to the Wheat Ridge Urban Renewal Authority's successful completion of its financial obligations evaluation and subsequent approval of the IGA. The motion was voted upon and carried.

VIII. NEW BUSINESS

None.

IX. BOARD BRIEFS

None.

X. OTHER MATTERS

None.

XI. EXECUTIVE SESSION

MOTION: At approximately 8:02 p.m. p.m. it was moved by Cassie Tanner and seconded by Wendy Volmer to enter into an executive session pursuant to § 24-6-402(4)(b) CRS for legal advice regarding a litigation update concerning the Health

Trust lawsuit, and pursuant to § 24-6-402(4)(f)(i) CRS for personnel matters regarding Chief Lombardi's review. The motion was voted upon and carried.

MOTION: At approximately 8:22 p.m. it was moved by Marta Murray and seconded by Wendy Volmer to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Feely announced that no motions were made nor were any votes taken.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Cassie Tanner and seconded by Marta Murray to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:23 p.m.

Recording Secretary: /s/ Kim Brewer

/s/ Wendy Volmer