

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
November 20, 2018

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Absent
Director Jerry Cassel	Present
Director Mike Feeley	Present
Director Kristina Moeder	Absent

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Division Chief Jeremy Metz; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Brandi Miller as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC HEARING ON 2019 BUDGET

President Feely opened the public hearing on the 2019 budget. As nobody was present to address the board, President Feely closed the public hearing on the 2019 budget.

V. REVIEW OF MINUTES

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to approve the minutes of the regular meeting of the board of directors dated October 16, 2018, as presented. The motion was voted upon and carried.

VI. PROMOTIONS

- A. Promote Dustin Horn to the Rank of Captain, and Stephen Orr to the Rank of Lieutenant – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to promote Dustin Horn to the rank of captain effective September 26, 2018, and Stephen Orr to the rank of lieutenant effective October 18, 2018. The motion was voted upon and carried.

VII. OATH OR OFFICE FOR CAPTAIN DUSTIN HORN AND LIEUTENANT STEPHEN ORR

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VIII. PUBLIC COMMENT

None.

IX. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

1. Election

West Metro is very excited that Measure 7C passed by approximately 70%, which is a testament to what the membership (including civilians and interns) did to get the message out. It was a great effort by a lot of people. Thank you to Pam Feely, and Cassie Tanner for recommending Blueprint Strategies – they were as good as you get. When we talked to people they were really receptive to what we were trying to do. There were 60 special districts that had something similar on the ballot and all but a handful passed. Now we can maintain the stabilization of our budget.

The governor submitted interrogatories to the Supreme Court to take a look at the conflict between TABOR and Gallagher. We're hoping the Supreme Court will hear this case by the next general session, which has been a long time coming. Their decision will help drive the next steps at the state level.

2. US&R Update

Chief Lombardi attended a meeting last week with the Deputy FEMA Administrator where they were able to explain their position on categorizing and standardizing the US&R teams. The Deputy

Administrator has a lot of experience in this arena and the meeting went very well.

On December 3rd Chief Lombardi will be in Orange County for the Sponsoring Agency Chiefs meeting and as the Central Division representative he'll be one of the hosts. They will be working through the typing of teams, lobbying Congress for more money, and determining what other discussions need to take place system-wide. Rod Tyus was just appointed for another three years as the Task Force Representative for the Central Region.

3. Finance Division Update

a. October 2018 Financial Statements

October financial statements will be delayed until December due to year end.

b. Distinguished Budget Presentation Award

For the third year in a row West Metro has received the Distinguished Budget Presentation Award from the GFOA.

4. Accreditation Update

West Metro was recently notified by the Center for Public Safety Excellence that our first annual compliance report on our 2017 re-accreditation was approved.

5. South Metro Fire Rescue Automatic Aid

South Metro is merging with Littleton Fire Protection District as well as Highlands Ranch, and now the city of Littleton has voted to approve the merger. They will begin operating together in January 2019, and will officially merge with the city of Littleton in 2020.

Chief Baker has noted that they have difficulty covering Littleton's areas on the west side, including Trail Mark which we used to cover for the city. Chief Baker has asked us to collaborate with them on an auto-aid agreement in the Roxborough area. Fairview Meadowbrook Metropolitan District also used to be covered by West Metro by contract for years but when the contract was up for renewal, they decided to go with Littleton. The only way that the city of Littleton would be part of this merger was if South Metro honored the contract with Lockheed Martin as well as Fairview Meadowbrook. Chief Baker sent a letter to Fairview Meadowbrook telling them they'd be better served going with West

Metro, but Chief Lombardi doesn't anticipate we will receive a favorable response. Chief Baker is willing for us to get some compensation for responding in that area. He'd like to have some of these agreements in place by the end of the year.

B. Administration – Deputy Chief Mark Krapf

None.

C. Operations – Division Chief Jeremy Metz

1. Review of Recent Activities

There has been a lot of fire activity recently. One incident on November 10th was a fire in Station 1's area, with a really quick response to a fire in a row of townhomes. The patient had minor injuries and was transported and released.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report – Electronic Report

2. 2018 Family Fire Muster

Chief Kral distributed and reviewed the 2018 Family Fire Muster book. Next year's Family Fire Muster will take place September 28, 2019.

E. Other Matters

9 News is doing a series on firefighters and mental wellness (PTSD, suicides, addictions, and other behavioral issues). Our people are very much involved in the series, which is a great way to bring awareness to this topic. Steve Ryan's widow was interviewed and was brutally honest. West Metro has a strategic planning team in place to address mental wellness and the co-chairs, Chief Johnston and Lt. Sugaski, will attend an upcoming meeting to let the board know what they are doing.

Chief Lombardi will be on vacation out of the country Saturday, November 24th through Saturday, December 1st and will have very limited email access. On December 3rd he will be in California for the Sponsoring Agency Chiefs meeting and Chief Krapf will be acting fire chief.

F. Report of Legal Counsel – Adele Reester, Esq.

Ms. Reester has been working with Chief Lombardi and Ike Kaiser on the First Amendment to the Working Agreement with the union to extend the dates for negotiation of the next Agreement.

G. Report of the President – President Pam Feely

Chief Lombardi's 2018 appraisal form will be sent out to the board on November 30th. It is due back to Kim Brewer on December 7th and will be discussed at the December 11th board meeting.

The Board of Directors and Civil Service Committee Holiday Celebration will be held December 10th at 6:00 p.m. at 240 Union.

H. Treasurer's Report – Treasurer Cassie Tanner

1. September 2018 Financial Statements

MOTION: It was moved by Marta Murray and seconded by Jerry Cassel to approve the September 2018 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

Mike Mulcahy thanked the board for their support and direction for 7C.

The Union Christmas party is Friday, November 30th at the CPFF Event Center at 6:00 p.m.

J. Report of Civil Service Committee – Secretary Wendy Volmer

The reading list for the 2019 assistant chiefs exam was approved for posting. An RFP was sent out to contractors bidding on the assistant chief exam in March 2019, which are due back the first week in December, so the Committee can make a decision at the December 13th meeting.

X. OLD BUSINESS

A. Red Rocks Community College Affiliation Agreement – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to approve and sign the Affiliation Agreement by and between Red Rocks Community College and West Metro Fire Protection District. The motion was voted upon and carried.

- B. 2019 Financial Risk Analysis – Fire Chief Don Lombardi

Chief Lombardi distributed and reviewed the 2019 Financial Risk Analysis. The board will be asked to adopt a resolution approving the 2019 budget at the December meeting.

XI. NEW BUSINESS

- A. Renewal Appointments for Civil Service Committee Members Dick Igel, Joan Rosenberger and Susan Emsbo – Mr. Don Sherman

MOTION: It was moved by Marta Murray and seconded by Jerry Cassel to renew the appointments of Civil Service Committee members Joan Rosenberger, Dick Igel, Joan Rosenberger and Susan Emsbo. The motion was voted upon and carried.

- B. Colorado Urban Search and Rescue Participating Agency MOA with Frederick-Firestone Fire Protection District - Fire Chief Don Lombardi

MOTION: It was moved by Wendy Volmer and seconded by Marta Murray to approve and authorize the signing of the Colorado Urban Search and Rescue Participating Agency MOA with Frederick-Firestone Fire Protection District. The motion was voted upon and carried.

- C. Cellular Tower Lease Discussion – Deputy Chief Mark Krapf

We have five facilities in our District that have cellular towers on them where we see some revenue for providers having access to the towers. Most of the towers were put up between five and eight years ago and the lease agreements are coming to an end in the next few years. We are trying to figure out what sort of revenue we could get now for these same towers. We hired a consultant to give us an idea of what the current value is, and Steve Kabelis is also very well versed in this area and can take the lead in reviewing the leases, and forward them to legal for review. If we did nothing, over the next 30 years we would make approximately \$500,000, and we're looking at a significant increase with new leases. We anticipate being able to give a much more comprehensive report on next month.

XII. BOARD BRIEFS

- A. Surplus Vehicles – Deputy Chief Mark Krapf

Chief Krapf reviewed the board brief for surplus vehicles which will be brought to the board for approval at the December meeting.

XIII. OTHER MATTERS

None.

XIV. EXECUTIVE SESSION

MOTION: At approximately 9:23 p.m. it was moved by Marta Murray and seconded by Wendy Volmer to enter into an executive session pursuant to § 24-6-402(4)(b) CRS regarding litigation update from legal counsel for the health trust matter and the new lawsuit. The motion was voted upon and carried.

MOTION: At approximately 9:55 p.m. it was moved by Marta Murray and seconded by Wendy Volmer to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Feely announced that no motions were made nor were any votes taken.

The board directed staff and legal counsel to draft a resolution for the District to indemnify the individuals (former board member and District employees) who were named in the new lawsuit that was recently filed by the same plaintiffs who have brought the current union health trust case. The draft resolution should be brought back to the board at the December board meeting for consideration.

XV. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Marta Murray and seconded by Wendy Volmer to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 10:00 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer