

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
January 15, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Present
Director Jerry Cassel	Present
Director Mike Feeley	Present
Director Kristina Moeder	Absent

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Wendy Volmer and seconded by Jerry Cassel to approve the minutes of the regular meeting of the board of directors dated December 11, 2018, as presented. The motion was voted upon and carried.

Cassie Tanner – abstained.

VI. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

US&R is working within two cooperating agreements so even with the government shutdown, a few trainings are being set up and will be paid for. Staff in Washington, DC is not available.

2. Finance Division Update

a. November 2018 Financial Statements

Ms. Aragon distributed and reviewed the November 2018 financial statements which will be brought to the board for approval at the next meeting.

3. Accreditation Update

We have started the second annual compliance report process, which is due in July. We've been working on the progress reports for the Strategic Plan, which will be presented to the board as they are finalized.

4. IAFC International Fellowship

The IAFC will provide the agreement for the Fellowship program so it can be reviewed by Ms. Reester and the board. Denver Fire is going to have eight fellows that will start in March, and West Metro will have eight fellows that will start in August. John Grothe will be West Metro's lead for this program and Dan Pfannenstiel will be the lead for the papers the fellows have to write. This will be a cost neutral program for West Metro.

B. Administration – Deputy Chief Mark Krapf

1. Administration Update

None.

C. Operations – Deputy Chief Scott Rogers

1. Review of Recent Activities

None.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

Chief Kral distributed a correction page to his electronic report.

There was another 7% drop in the number of alarms last year. Opioid deaths have now surpassed car accident deaths. Life Safety is going to start focusing on programs that can introduce preventative measures for the opioid crisis.

E. Other Matters

1. Residential Assessment Rate

Today we received the preliminary residential assessment rate from the state property tax assessor of 6.95. This number will most likely change when they approve the rate. We continue educating legislators on this issue so that we can come up with a solution to Gallagher. The governor changed the wording in the Interrogatories, and the new House speaker is very interested in presenting them as is, to be looked at from the legislators' standpoint.

2. Eric Bates

Congratulations to Eric Bates who will be graduating from CSU Global with his Master's degree in Information Technology Management, and he's graduating magna cum laude. This is a great accomplishment for Eric and we appreciate his efforts.

F. Report of Legal Counsel – Adele Reester, Esq.

The spring legislative session has started. John Chmil will be working with the SDA and their legislative committee to help review any legislation that might impact special districts, and correct legislation on CORA under the personnel matter exception.

G. Report of the President – President Pam Feely

This year's schedule for Chief Lombardi's review will begin earlier so that he has a chance to review it prior to discussion at a board meeting.

The union contract will be discussed in executive session.

H. Treasurer's Report – Treasurer Cassie Tanner

1. October 2018 Financial Statements

MOTION: It was moved by Cassie Tanner and seconded by Wendy Volmer to approve the October 2018 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

Ms. Feely reported on the January 10th Civil Service Committee meeting. The next meeting is scheduled for February 14, 2019.

VII. OLD BUSINESS

A. Designation of Posting Places – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Wendy Volmer to approve and authorize continuation of posting public notices and agendas of the West Metro Fire Protection District's board of directors meetings on the District's Website, at all 17 fire stations, Jefferson and Douglas County offices, and the lobby of the administration building. The motion was voted upon and carried.

B. Approval of Auto Aid with South Metro Fire Rescue – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the Automatic and Mutual Aid Agreement between South Metro/Cunningham Fire Rescue Authority and West Metro Fire Rescue. The motion was voted upon and carried.

C. Approval of Working Agreement between West Metro Fire Protection District and International Association of Fire Fighters West Metro Fire Fighters Local 1309 – Fire Chief Don Lombardi

This item will be discussed in executive session.

VIII. NEW BUSINESS

- A. Leave of Absence Request by Firefighter Brendan Couvreur – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Jerry Cassel to approve the request by Firefighter Brendan Couvreur for a leave of absence of up to one year, to begin September 1, 2019, in accordance with Administrative Procedure #1213. The motion was voted upon and carried.

- B. Request the Top Three Names for the Rank of Captain and the Top Three Names for the Rank of Lieutenant from the Civil Service Committee – Fire Chief Don Lombardi

Chief Lombardi requested and received consensus to request the top three names for the rank of captain and the top three names for the rank of lieutenant from the Civil Service Committee.

IX. BOARD BRIEFS

- A. Scott SCBA Contract Renewal – Fire Chief Don Lombardi

Chief Lombardi reviewed the amendment to the Scott Safety SCBA contract with West Metro which will be brought to the board for approval at the next meeting.

X. OTHER MATTERS

Chief Lombardi requested to change the start time of board meetings from 7:00 p.m. to 6:00 p.m., so that the meetings can end at an earlier time. The board gave consensus to change the start time of board meetings to 6:30 p.m.

In the Announcement section of the agenda, the IAFF Colorado Fallen Firefighter Memorial being held September 19 – 21, will be changed to IAFF Fallen Firefighter Memorial so it is not confused with the Colorado Fallen Firefighter Memorial in May.

XI. EXECUTIVE SESSION

MOTION: At approximately 7:37 p.m. it was moved by Pam Feely and seconded by Cassie Tanner to enter into an executive session pursuant to § 24-6-402(4)(e) CRS for purposes of union contract negotiations and § 24-6-402(4)(b) CRS for purposes of legal advice for the Health Trust litigation update. The motion was voted upon and carried.

MOTION: At approximately 8:35 p.m. it was moved by Mike Feeley and seconded by Cassie Tanner to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Feely announced that no motions were made nor were any votes taken.

XII. DISCUSSION OF POTENTIAL UNION CONTRACT CHANGES FROM NEGOTIATIONS

MOTION: It was moved by Cassie Tanner and seconded by Wendy Volmer to amend the Working Agreement between West Metro Fire Protection District and International Association of Fire Fighters West Metro Fire Fighters Local 1309 as presented in the redlined draft. The negotiations process and changes were reviewed and discussed. The Benefits Strategic Planning Team has been tasked with reviewing some topics that are not in the Working Agreement. The motion was voted upon and carried.

XIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Cassie Tanner and seconded by Wendy Volmer to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:45 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer