

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
June 18, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 6:30 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

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| President Pam Feely | Present |
| Vice President Marta Murray | Present |
| Secretary Wendy Volmer | Present |
| Treasurer Cassie Tanner | Present |
| Director Jerry Cassel | Present |
| Director Mike Feeley | Present |
| Director Kristina Moeder | Present |

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. ELECTION OF OFFICERS

MOTION: It was moved by Pam Feely and seconded by Wendy Volmer to nominate Cassie Tanner for president, Marta Murray for vice president, Jerry Cassel for secretary, and Mike Feeley for treasurer. The motion was voted upon and carried.

V. BOARD LIAISON ASSIGNMENTS

A. Committee Liaison Assignments:

1. Civil Service Committee – Jerry Cassel/Wendy Volmer

2. Negotiations Committee – Cassie Tanner/Mike Feely (Marta Murray – alternate)
3. Appeals Board – Kristina Moeder/Mike Feeley/Pam Feely
4. Legislative SDA Liaison – Mike Feeley
5. Construction Review – Pam Feely/Jerry Cassel

VI. REVIEW OF MINUTES

MOTION: It was moved by Kristina Moeder and seconded by Jerry Cassel to approve the minutes of the regular meeting of the board of directors dated May 28, 2019, as presented. The motion was voted upon and carried.

**Mike Feeley – abstained
Wendy Volmer - abstained**

VII. PUBLIC COMMENT

None.

VIII. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

Chief Lombardi was in Muscatatuck, Indiana, to observe three days of a weeklong multi-task force, multi-national exercise. There were eight federal task forces, six Canadian teams, and one international team from Australia participating. This was the first time a training of this magnitude took place, and it was a huge success.

Another proof-of-concept first... CO-TF1 has been working with the Tennessee National Guard and their Black Hawk helicopters to develop a system to hook up the zodiac boats that are having difficulty due to washed out roads or debris causing roadblocks and delays. This will now be the standard for the rest of the US&R system.

Prior to the exercise, we were in Washington, DC, at the Strategic Group Meeting and had a chance to meet with the acting FEMA administrator. The National Mutual Aid System (NMAS) was put together by the IAFC as a conduit for the US&R teams. We asked the administrator to not only endorse the program, but to say that FEMA will be participatory. He went further and wants to utilize NMAS in other areas. He was recently on

Capitol Hill and stated that the 28 FEMA teams are the crown jewel of US&R.

From an appropriations standpoint, this year the task forces are at \$35M going into Congress and are trying to get another \$10M for capital asset replacement, so that we don't impact operating dollars for the task forces.

Blue Print Strategies made contact with Senator Gardener's office – he wants to learn more about our organization and US&R and the federal assets that we have here.

2. Finance Division Update

a. April 2019 Financial Statements

Ms. Aragon distributed and reviewed the April 2019 financial statements which will be brought to the board for approval at the July meeting.

b. 2020 Budget Process

Ms. Aragon distributed and reviewed the 2020 Budget Timeline. The budget process started early this year, with budgets due July 8. We are trying to get better numbers from Jefferson County to be able to make better projections for next year. The residential assessment rate went from 7.2% to 7.15%, so West Metro's mill levy will be adjusted based on the 2018 election. Because the federal government is looking at lowering interest rates, we need to make sure our laddered investments are correct, and see if we can capture better interest rates. Wells Fargo will do an analysis and let us know what we can expect in 2019 for interest revenue.

3. Year End Report

The 2018 Year End Report was distributed at the last board meeting. Next year we will try to align more with accreditation requirements so that we don't have to produce two separate reports with the same information.

4. Metro Chiefs Conference

Chief Lombardi attended the Metro Chiefs Conference in Edmonton, Alberta, Canada. The conference is an opportunity for fire chiefs from large departments to exchange information and discuss the most up-to-date operating standards and technology. In talking with other agencies, West Metro remains one of the more progressive agencies in the nation. West Metro was one of the first agencies in the nation to use offensive exterior attack – and has been doing so for three years. UL just recently

published their study on offensive exterior attack. The fire service is just now catching up with what West Metro has been doing for years.

San Antonio Fire Department is now utilizing whole blood. In discussion with our physician advisor, we agreed that while the concept is good, whole blood is difficult to store and couldn't be kept in every medic unit. We're so close to the hospitals and our transport time is much shorter than in metropolitan San Antonio. We will keep an eye on this.

We've been trying for years to get Medicare/Medicaid to recognize that it costs us to respond and treat people in place. And sometimes, if we don't transport, the patient doesn't get charged. Rather than transporting the patient to the emergency room, which costs Medicare/Medicaid a lot of money, they are now recognizing what they call "treat and release." Medicare/Medicaid is putting together a pilot program to look at how to do treat and release, and how they will recognize transporting to alternative destinations. Chief Metz has taken the lead on this and wants West Metro to be one of the first pilot program organizations in the United States. They want it to be a multi-county pilot program, so we're looking at partnering with South Metro, which will cover three counties. Grant writers at St. Anthony and Dispatch Health will help us write to this program, so that we'll be prepared when the program is launched.

We're also looking at telemedicine to be able to bring doctors into calls, enabling us to do much more from a paramedic standpoint.

B. Administration – Deputy Chief Mark Krapf

1. Administration Update

a. NREL Contract

The current five-year contract with the National Renewal Energy Lab is coming to an end in September. We have had a very good relationship with NREL providing services to them since 1983, and we are currently re-negotiating the contract. The first contract was valued at less than \$100K, and the current value is \$1.5M.

C. Operations – Deputy Chief Scott Rogers

2. Review of Recent Activities

There was a gunshot wound call today at Belleview and Alkire. Denver PD was serving a felony warrant and ended up in a shoot-out with the felon, who was killed.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

2. 4th of July

There will be four professional fireworks shows in our District this year – the city of Lakewood, Bandimere, Roxborough, and Rolling Hills. There has been more interest in the No Fireworks Neighborhood yard signs this year.

3. International Fire Marshals Association

Chief Kral attended the IFMA meeting in San Antonio over the weekend representing Colorado. There were 30 other states attending, and the issues around the country are the same issues West Metro's been talking about for several years; the aging population in assisted living facilities that aren't designed for it, sheltering homeless in churches and how to manage in the safest way possible without taking away resources for the homeless, and trash collection in apartment building hallways.

4. 25th Annual Family Fire Muster

The 25th annual Family Fire Muster will be held Saturday, September 28 at the Training Center.

5. MDA Kids Camp

Thanks to Chief Lombardi for allowing the entire Life Safety Division to attend the MDA Kids Camp tomorrow.

E. Other Matters

Chief Lombardi will be attending the Missouri Valley Conference Fire Chief Conference June 26 – 28 in Grand Junction.

F. Report of Legal Counsel – Adele Reester, Esq.

In terms of the litigation, the process is proceeding as we previously discussed.

Ms. Reester's office is assisting the Civil Service Committee with a revision to their Rules and Regulations concerning posting for training and testing and what they need to do for their observation jobs and still jibe with open meetings law.

If the District would like to change to online notices for meetings (HB 1087), it goes into effect in August. It is recommended that if the decision is made to

switch to online notices, there should be an agenda item in August making the change official.

The summer legislative update is in the works and should be out soon.

G. Report of the President – Cassie Tanner

None.

H. Treasurer’s Report – Treasurer Mike Feely

1. March 2019 Financial Statements

MOTION: It was moved by Mike Feeley and seconded by Marta Murray to approve the March 2019 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Jerry Cassel

Mr. Cassel reported on the Civil Service Committee meeting of June 13, 2019. The next regularly scheduled meeting is July 11, 2019.

VII. OLD BUSINESS

A. T-Mobile Lease – Station 7 – Division Chief Bob Olme

MOTION: It was moved by Marta Murray and seconded by Jerry Cassel to approve the lease between T-Mobile and West Metro Fire Protection District as presented and authorize Chief Lombardi or his designee to execute any and all necessary documents. The motion was voted upon and carried.

B. Verizon New Cellular Tower/Contract at Fleet Services – Division Chief Bob Olme

MOTION: It was moved by Wendy Volmer and seconded by Pam Feely to approve the lease between Verizon Wireless and West Metro Fire Protection District as presented and authorize Chief Lombardi or his designee to execute any and all necessary documents associated with this lease.

VIII. NEW BUSINESS

A. Automatic Aid Agreement with Arvada Fire Protection District– Deputy Chief Scott Rogers

MOTION: It was moved by Kristina Moeder and seconded by Wendy Volmer to approve the Intergovernmental Agreement for Automatic Aid between West Metro Fire Protection District and Arvada Fire Protection District. The motion was voted upon and carried.

- B. Leave of Absence Request by Firefighter Joe Zimmerman – Fire Chief Don Lombardi

MOTION: It was moved by Pam Feely and seconded by Jerry Cassel to approve the leave of absence request by Firefighter Joe Zimmerman. The motion was voted upon and carried.

- C. Request the Top Three Names for the Rank of Lieutenant from the Civil Service Committee – Fire Chief Don Lombardi

Chief Lombardi requested and received consensus to request the top three names for the rank of lieutenant and the top three names for the rank of engineer from the Civil Service Committee.

IX. BOARD BRIEFS

None.

X. OTHER MATTERS

None.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Kristina Moeder and seconded by Jerry Cassel to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 7:30 p.m.

Recording Secretary: /s/ Kim Brewer
/s/ Jerry Cassel