

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
July 16, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Cassie Tanner at 6:30 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Cassie Tanner	Present
Vice President Marta Murray	Present
Secretary Jerry Cassel	Present
Treasurer Mike Feeley	Present
Director Pam Feely	Absent
Director Kristina Moeder	Absent
Director Wendy Volmer	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Cathy Tallerico, Esq.; Ms. Glenda Aragon; and, Ms. Jennifer Wheaton as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Tanner led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. REVIEW OF MINUTES

MOTION: It was moved by Marta Murray and seconded by Jerry Cassel to approve the minutes of the regular meeting of the board of directors dated June 18, 2019, as presented. The motion was voted upon and carried.

V. CITIZEN AWARD

A. Presentation of Citizen Award to Ms. Raye Porter and Ms. Heather Woodworth – Fire Chief Don Lombardi

VI. 2019 BEST DRESSED PUBLIC SAFETY AWARD

- A. Chris Burkland presented West Metro with the 2019 Best Dressed Public Safety Award. The award was given to Elbeco for West Metro at the North-American Association of Uniform Manufacturers and Distributors Convention in New Orleans, in April.

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VII. PUBLIC COMMENT

None.

VIII. WHEAT RIDGE PENSION BOARD MEETING

At approximately 6:47 p.m., the regular meeting of the board of directors of the West Metro Fire Protection District was recessed, and the regular meeting of the board of directors of the Wheat Ridge Fire Protection District Volunteer Pension Fund was called to order.

At approximately 6:52 p.m., the regular meeting of the board of directors of the Wheat Ridge Fire Protection District Volunteer Pension Fund was adjourned, and the regular meeting of the board of directors of the West Metro Fire Protection District was reconvened.

IX. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

- 1. Public Service Announcement

- Swedish Medical Center, along with Channel 4 News is featuring West Metro first responders in upcoming public service announcements on channel 4.

- 2. Budget Update

- The budget submittal deadline was July 8...all are completed. Chief Krapf, Ms. Aragon, and Chief Lombardi will be reviewing all budgets and meetings with appropriate budget makers for approval.

3. Finance Division Update

a. 2018 CAFR-Viewpoints – RubinBrown, LLC

Ms. Cheryl Wallace, Engagement Partner, and Mr. Chris Daves, Engagement Manager at RubinBrown, LLC distributed and reviewed the Report to Governance for the year ended December 31, 2018.

Ms. Wallace congratulated West Metro Fire Protection District for receiving GFOA's Award for Excellence in Government Finance at the national GFOA conference in Los Angeles.

b. May 2019 Financial Statements

Ms. Aragon distributed and reviewed the May 2019 financial statements which will be brought to the board for approval at the next meeting.

4. Accreditation Update

a. Second Annual Compliance Report

The second Annual Compliance Report was submitted early and waiting approval. No problems are anticipated.

B. Administration – Deputy Chief Mark Krapf

1. Administration Update

None.

C. Operations – Deputy Chief Scott Rogers

1. Review of Recent Activities

In the last month, there were two notable mutual aid calls with Golden Fire in Clear Creek Canyon as a result of the high water runoff conditions in the river.

There was a SWAT call at 5700 West 25th. Due to the duration of the call, West Metro rotated crews.

West Metro recently worked closely with the Division of Wildlife to rescue an Owl at Harriman Lake.

West Metro became aware of a Kansas City Firefighter who had been hospitalized at St. Anthony Hospital due to a stroke while on a visit to the Denver area. Several West Metro crew members offered their support to the firefighter by visiting him and his family at the hospital, including making a donation from the Foundation.

There was a unique technical rescue call at Morrison and C-470 to extricate a patient trapped in a vehicle that was entangled in the cable barrier on the highway.

Yesterday, at the 2800 block of Alkire Street, a semi-tractor trailer caught fire in the cabin with a leaking butane torch as the suspected cause of the fire. One patient was transported to the University Hospital Burn Unit.

2. 4th of July Update

There were 121 total incidents, 86 medical incidents, 35 fire/other incidents, and nothing significant resulting from fireworks. Chief Rogers attributed the decline in fireworks-related incidents to the community risk reduction programs, the cooperation of the community members, and rainier conditions this season.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report – Electronic Report

Initiative 200 passed, causing an increase in permit applications with the city of Lakewood prior to the vote. A large percentage of the applications were missing information in the rush to meet deadline.

Jefferson County adopted the 2018 Fire Code with the West Metro Fire Rescue amendments, keeping West Metro in line with the same requirements.

Although it is a common practice, the sheltering of homeless people in churches is in violation of the fire and building codes. Local homeless coalitions are putting together speaking points for business associations, city councils, and county commissioners to help inform public officials about the sheltering needs and activities in our area. We hope this will develop into a community approach to addressing the growing need for safe overnight sheltering.

E. Other Matters

Chief Lombardi will be attending the Fire Rescue International Fire Chiefs Conference in Atlanta, August 6-10, 2019.

F. Report of Legal Counsel – Cathy Tallerico, Esq.

The legal report will be given in executive session.

G. Report of the President – President Cassie Tanner

President Tanner reminded board members to schedule with Ronda Scholting for an updated photo.

The board's negotiating committee will plan to meet with the assistant chiefs regarding the Working Agreement that expires at the end of 2019.

SB 1940 went into effect creating the Colorado Fire Commission. The Special District Association will hold two seats on the Commission, and need one from a large fire district. Mike Feeley sits on the SDA board of directors and has nominated Pam Feely for this position.

New golf shirts will be ordered for board members. Members should contact Kim Brewer with sizing.

H. Treasurer's Report – Treasurer Mike Feeley

1. April 2019 Financial Statements

MOTION: It was moved by Mike Feeley and seconded by Jerry Cassel to approve the April 2019 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Jerry Cassel

Mr. Cassel reported on the July 11, 2019 Civil Service Committee meeting. The next meeting of the CSC is scheduled for August 8, 2019.

X. OLD BUSINESS

- A. Verizon Lease at Station 2 – Deputy Chief Mark Krapf

MOTION: It was moved by Wendy Volmer and seconded by Jerry Cassel to approve the lease between Verizon and West Metro Fire Protection District as presented and authorize Chief Lombardi or his designee to execute all necessary documents. The motion was voted upon and carried.

XI. NEW BUSINESS

None.

XII. BOARD BRIEFS

- A. Instructional Agreement between Red Rocks Community College and West Metro Fire Protection District – Fire Chief Don Lombardi

Chief Lombardi reviewed the Instructional Agreement between Red Rocks Community College and West Metro Fire Protection District, which will be brought to the board for approval at the next meeting.

XIII. OTHER MATTERS

President Tanner reminded the board that the August 2019 board meeting has been moved to August 13, 2019.

Chief Lombardi reported that West Metro will be participating in National Night Out on August 6, 2019 with various law enforcement agencies.

Aaron Lybarger will be honored at the National Fallen Firefighters Foundation Memorial in Emmitsburg, Maryland, October 5 and 6, 2019. Board members who are interested in attending should contact Kim Brewer to make travel arrangements.

XIV. EXECUTIVE SESSION

MOTION: At approximately 7:46 p.m. it was moved by Marta Murray and seconded by Jerry Cassel to enter into an executive session pursuant to § 24-6-402(4)(b) CRS for purposes of conferencing with the attorney regarding the retiree litigation. The motion was voted upon and carried.

MOTION: At approximately 7:53 p.m. it was moved by Mike Feeley and seconded by Jerry Cassel to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Tanner announced that no motions were made nor were any votes taken.

XV. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Mike Feeley and seconded by Jerry Cassel to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:04 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Jerry Cassel